



North Star Chapter Studebaker Drivers Club BY-LAWS

ARTICLE I. NAME, PURPOSE, OFFICIAL TITLES AND LOGO

The name of this Chapter shall be the **NORTH STAR CHAPTER** (herein “**NSC**”) of the Studebaker Drivers Club, Inc. (herein “**SDC**”). The purpose of this Chapter shall be to: promote a close relationship among owners of Studebaker and related automobiles in the NSC area; to promote expansion of membership; to encourage the acquisition, preservation and use of Studebaker and related vehicles; to provide and regulate social events, tours and exhibitions of Studebakers and further to own real and/or personal property incident to such purposes. The official periodic publication of the NSC shall be titled the: "North Star Wheel". The official internet web site of the NSC shall be titled: "northstarwheel.com". The official logo of the NSC shall be that as shown in the masthead of these By-Laws. Any official names or logo may only be changed by vote of a majority of the voting membership at an Annual Meeting.

ARTICLE II. MEMBERSHIP

Membership in the NSC shall be open to anyone who maintains membership in SDC according to the provisions of the SDC Bylaws. Memberships shall be Individual Membership or Joint Memberships. All memberships shall be Individual Memberships unless two persons residing in the same household, who also hold joint membership in SDC, desire to be considered Joint Members of NSC. Such Joint Members will pay one membership in NSC and receive one copy of any Chapter publications; same as Individual Members. Upon payment of dues, any individual person(s) meeting the foregoing qualifications shall be a NSC member in good standing for the period covered by their dues paid, so long as their dues are not more than 30 days in arrears shall be considered an active member.

The Board of Directors reserves at its discretion the authority to confer upon any individual a Lifetime Achievement Award or Special Awards for contributions to the Chapter and said benefits of such awards shall be as defined by the Board.

ARTICLE III. DUES

Dues for members shall be as established by the Board and Membership and are due paid in full on 30th day of June in each year. Any change in dues shall be submitted to the voting membership by the Board of Directors at the Annual Meeting in January and must be ratified by a majority of the members voting.

Dues for new members shall be first paid for a full yearly amount. If a new members first year dues are paid after September in their first year of membership they shall be prorated into the second year of membership as a partial credit against the second year of membership dues billed. Second year prorated dues credit shall be calculated quarterly, based on the quarter of acceptance by NSC of the membership application. The pro rata quarters are: Oct-Nov-Dec, Jan-Feb-Mar, Apr-May-Jun.

Dues are not refundable under any circumstances. Previous year members paying after June 30th shall not be considered new members or have dues prorated for following year credit.

ARTICLE IV. EXPULSION

Expulsion for cause, other than non payment of dues, can occur only after charges are submitted to the Board of Directors in writing. Notice of such charges shall be sent to the charged member by certified mail and the charged member shall be given 30 days to respond to such charges. Expulsion is a power reserved to the Board of Directors.

ARTICLE V. CHAPTER MEETINGS

A meeting of the membership shall be called as published in the North Star Wheel at least annually in January at a time and place determined by the Board of Directors with at least 30 days notice to the membership by mail, email or both of these methods. Chapter Meetings shall be held monthly at a location published in the North Star Wheel and may be incorporated with a Club event or activity. Special Meetings may be called by the Board of Directors, without notice to members, to conduct Chapter business at such times as the Board may determine.

ARTICLE VI. BOARD OF DIRECTORS, OFFICES AND ELECTIONS

The Board of Directors shall consist of six (6) members elected by qualified members voting by written ballot as set forth herein. The elected members shall be: President, Vice President, Secretary, Treasurer and two Directors.

The Board of Directors shall consist of six (6) members elected as herein prescribed by plurality vote of qualified members voting in the January annually required meeting. The elected members shall be: President, Vice President, Secretary, Treasurer and two Directors.

An additional member of the Board shall be the Immediate Past President who shall be an ex-officio member of the Board. The Immediate Past President shall be welcome at any and all meetings to assist the Board in any way requested and to assure a smooth transition of NSC business by the succeeding Board. The Immediate Past President shall not possess any voting privileges.

The term of all directors shall be two years with no limitations on number of terms served and with terms staggered so that three (3) directorships rise for election each year. The staggered sets of directorships shall be on rotation from 2005; first: Vice-President, Secretary and One (1) Director, then second: President, Treasurer and One (1) Director. Upon approval of the By-Laws and in the initial year of their use the terms of Vice-President, Secretary and One (1) Director shall be for one year to start the required staggered rotation.

- 1) In the Month of October. The President shall name a Nominating Committee comprised of: Present President, Secretary & 3 members.
- 2) Committee to Meet. Nominating Committee to meet in October to obtain and prepare a slate of candidates for presentment to the Board of Directors.
- 3) Offices open. Shall be those as set forth in these Bylaws and other open positions if any have been caused by resignation, transfer, temporary appointment to a previously occupied position they shall be open for election also.
- 4) Procedure for nominations. Any member in good standing and who has attended at least two Membership Meetings and worked at any of the Chapter Sponsored Events in the past year may run by notifying the President of the Nominating Committee. Names can be accepted at the November Board and Membership Meetings or after notice to all members in the Newsletter. The Nominating Committee shall declare nominations open until the 24th of November and then have their nominating committee meeting by November 30th. The slate of candidates shall then be forwarded to the Secretary.

ELECTION PROCESS:

- 1) In the Month of December. Ballots are to be prepared and mailed by the Secretary. Postmark of said mailing shall be noted.
- 2) Cutoff Date for Voting. Ballots shall be returned to the Secretary and accepted if postmarked within 15 days after first postmarked by the Secretary. Typically the Ballots should be held unopened until the Nominating Committee meets to tally the ballots.
- 3) Counting of Votes. The Full Committee shall set a date & time to meet at which they shall open and tally the ballots. Compiling the results for presentment to the Chapter.
- 4) Results are to be presented. At the Annual Meeting the results of the election and the new Officers & Directors are to be installed at this time. In the case of any ties Roberts Rules of Order shall be followed.

It is suggested that the ballots have a "dot" or "water mark" or "Mark" made upon them and be printed on colored paper. At opening the ballots should be checked for validity before counting begins.

**ARTICLE VII.
DUTIES OF ELECTED BOARD MEMBERS**

PRESIDENT: The President shall preside at all Board of Directors and Membership meetings. The President may appoint, at their discretion, assistants to the President and/or other officers from either the Board of Directors or the General Membership to serve the Chapter. The President may appoint at their discretion special ad hoc committees. The President may invite any such appointees, (if they are not Board Members), to attend Board of Directors Meetings in an advisory capacity. The President shall have the power to decide all questions of equal division as well as the powers usually vested in a top executive and administrative officer, including but not limited to: SDC club liaison. The President shall vote only when necessary to break a tie vote. The President shall be responsible to arrange liability or event coverage insurance thru SDC for all club events when said coverage is available.

VICE PRESIDENT: The Vice President shall, in the absence of the President, serve in his stead. The Vice President shall be responsible to plan and arrange the Christmas Party and Annual Meeting for the NSC.

SECRETARY: The Secretary shall record the Minutes of the Board and Membership meetings. The Secretary shall answer general correspondence at the direction of the Board and/or President. The Secretary shall handle the election ballot mailing and return collection of ballots received from voting.

TREASURER: The Treasurer shall receive and disburse funds of the Chapter, maintain financial records, and render an Annual Financial Report at the Annual Membership Meeting. Interim reports will be provided to the Board of Directors as requested. The Treasurer shall also serve as the Sunshine Chairperson with duties as prescribed by the Board and/or President. The Sunshine Chairperson shall be responsible for sending cards to members or their families for special events or accomplishments, illnesses, births or deaths. NSC members are responsible for informing the Chair of such events.

DIRECTORS: The two (2) Directors shall attend and participate in Chapter board meetings and activities. Directors duties are not specifically described but they shall be expected to become knowledgeable about the activities and projects that the Chapter conducts.

**ARTICLE VIII
APPOINTED POSITIONS IN THE CHAPTER**

The following appointed positions in the Chapter shall be filled by members as selected and approved by the Board of Directors. Members serving in Appointed Positions shall serve at the pleasure and for terms as determined by the Board of Directors. Directors may simultaneously serve in appointed positions.

MEMBERSHIP DIRECTOR: The Membership Director shall have the duty of seeking new members and ascertaining the qualifications of such new members. The Membership Director shall place notices in The North Star Wheel at least 30 days prior to June 30th of each year reminding current members of the due date for annual dues. The Membership Director shall be responsible for collecting dues and forwarding all moneys received to the Treasurer, maintaining a current membership list and keeping the Newsletter Editor informed of changes in a timely manner. The Membership Director shall have primary responsibility for the preparation and distribution by July 31st of each year of a Membership Roster and Membership Cards.

ACTIVITIES DIRECTOR: The Activities Director shall plan and arrange suitable meets and activities for the Chapter and shall arrange for a schedule of activities to be placed in the Chapter publication and/or the SDC publication.

NEWSLETTER EDITOR: The Editor shall be responsible for compiling, editing and publishing of the official publication of the Chapter. The Editor shall accomplish the mailing of this and any other publications provided to Chapter members including the Membership Roster. In addition the Editor shall maintain contact with the web master of the Chapter web site and send information to SDC & Turning Wheels editors as necessary or as requested by the Board and/or President.

CHAPTER HISTORIAN: The Historian shall be responsible for maintaining the Chapter history and chronology as well as lists of awards, records of Chapter Officers, Chapter accomplishments; and a list of Chapter property indicating its current custodian which information shall be kept available to the Board and/or President.

WEB MASTER: The Web Master shall be responsible for maintaining the Official Internet web site of the Chapter as a resource for members and club promotion to the public via the Internet. The Web Master shall work with the Membership Director, Newsletter Editor and President striving to fulfill and maximize benefits to the Chapter members from Internet access.

**ARTICLE IX.
BOARD OF DIRECTORS MEETINGS**

Board of Directors shall meet at least four (4) times per annum. Meetings of the Board may be called by the President or by a majority of the Board members so long as adequate notice is given. If any elected officer misses three unexcused and consecutive meetings that office may be declared vacant by the Presiding Officer at that third meeting of the Board.

**ARTICLE X.
VACANCIES**

Vacancies on the Board that occur for any reason shall be filled by the Board by appointment at its next meeting,

**ARTICLE XI.
RULES OF ORDER**

The order of business shall be conducted according to Robert's Rules of Order; revised, provided they are applicable and provided they do not conflict with these By-Laws or those of the SDC.

**ARTICLE XII.
RELATIONSHIP TO SDC**

Administration of the Chapter will conform to the provisions of the By-Laws of SDC, which take precedence in the event of any conflict and the Officers of the Chapter will abide by the decisions of the Board of SDC. The NSC assumes all responsibility, financial and otherwise, for any activities it conducts. If the SDC offers to provide insurance for Chapter Officers and Board Members same shall be purchased by the NSC and kept in full force. If the SDC provides liability or event insurance coverage to its Chapters then NSC shall properly procure and obtain said coverage for all qualifying events it may conduct. Any applications or dues received by the Chapter for SDC will be promptly forwarded to the current Treasurer of SDC.

**ARTICLE XIII.
AMENDMENTS**

These By-Laws may only be amended by majority vote of the qualified members of the Chapter present at the required Annual Meeting of the Chapter held in January each year. A copy of the NSC Bylaws shall be made available to any member upon request.

**APPROVED BY THE BOARD OF DIRECTORS AND MEMBERSHIP
On January 6, 2007
Dean Elstad, President**

**North Star Chapter
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BY-LAW MANDATED DATES & EVENTS

MEMBER DUES - Dues for members shall be as established by the Board and Membership and are due paid in full on 30th day of June in each year.

ANNUAL MEETING - A meeting of the membership shall be called as published in the North Star Wheel at least annually in January at a time and place determined by the Board of Directors with at least 30 days notice to the membership by mail, email or both of these methods.

CHAPTER MEETINGS - Chapter Meetings shall be held monthly at a location published in the North Star Wheel and may be incorporated with a Club event or activity.

SPECIAL MEETINGS - Special Meetings may be called by the Board of Directors, without notice to members, to conduct Chapter business at such times as the Board may determine

BOARD MEETINGS - Board of Directors shall meet at least four (4) times per annum.

ELECTIONS - Dates for Nominations and Elections described herein.